

Academic, Research and Student Affairs Policy Library

1.00 Policy Development

1.01 Development and Promulgation of ARSA Policy

2.00 Academic Affairs

2.02 Approval of Center & Institutes

2.03 Awarding of Honorary Degrees

2.05 Establishing Official Sections within an Existing MCG Academic Unit

2.06 Certificate Program Approval Policy

2.07 Jury Duty Policy

2.08 Change in Name of of Policy or Degree

2.09 Grievance Policy for Visiting Academes

2.10 Awarding of Posthumous Degree

2.11 Mandatory Ownership of Laptops and Hand-held Devices

2.12 Space Policy

2.13 Curriculum Changes

2.14 Student Concerns Regarding Educational Experiences

3.00 AA / EEO

3.01 AA and EEO Statement of Policy

3.02 Gender Discrimination

3.03 Compliance with Rehabilitation Act and ADA

3.04 Compliance with Vietnam Era Veterans' Readjustment Assistance Act

3.05 Disability, Temporary

3.06 Racial Discrimination

3.07 Color Discrimination

3.08 Age Discrimination

3.09 Sexual Orientation

3.10 Religion & National Origin Discrimination Policy

4.00 Enrollment Management

4.01 Hope Scholarship Awarding and Disbursement

4.03 Adding and Dropping Courses

4.04 Auditing Classes

4.05 Class Attendance

4.06 Dean's List

4.07 Classification of Students

4.08 Financial Aid Eligibility

4.09 Course Numbering System

4.10 Graduation with Honors

4.11 Requirements for Graduation & Participation in Commencement

4.12 Course Load

4.13 Grading System

4.14 Grade Change

4.15 Transfer Credit Policy

4.16 Student Withdrawal

4.18 Registration/Late Registration Policy

4.19 Incomplete Grade Policy

4.20 Repeated Course Work

4.21 Professional Liability Insurance Requirement

5.00 Continuing Education

5.01 Continuing Education Policies: Overview_

5.02 Educational Planning Policy

5.03 Financial Administration Policy

5.04 Provider Independence Policy

5.05 Conflict of Interest Policy

5.06 Content Validation Policy

5.07 Commercial Support Policy

5.08 Faculty Honoraria Policy

5.09 Enduring Materials Policy

5.10 Journal-Based Continuing Education Policy

5.11 Internet Continuing Education Policy

5.12 Policy for Regularly Scheduled Continuing Education Series

5.13 Continuing Education Privacy Policy

5.14 Credit Card Protection Policy

6.00 Student Services

6.01 Residence Hall Eligibility & Occupancy

6.02 Damage to Residence Hall or Loss of Personal Property

6.03 Residence Hall Alcohol & Smoking/Tobacco

6.04 Residence Hall Key Issuance

6.05 Termination of Residence Life Housing Agreement

6.06 Pet Policy for Residence Hall

6.07_ Appliances & Other Items Prohibited in Residence Halls

6.08 Overnight Guests in Residence Halls

6.10 Drug & Alcohol Abuse Policy for Students

6.11 Criminal Conviction Disclosure for Students

6.12 Physical Disabilities and Learning Disorders

6.13 Use of GroupWise E-Mail as Official Means of Notification of Students

6.14 HIV / AIDS Policy for Students

6.15 Immunization Policy

6.16 Academic Honesty

7.00 Faculty Affairs

7.01 Academic Leave Policy

7.03 Policy for 3rd Year Pre-Tenure Review

7.04 Contract Renewal

7.06 Distinguished Faculty Titles, Recommending

7.08 Employment of Relatives

7.11 Extra Duty Compensation for Faculty

7.12 Faculty Action & Approval Process

7.13.0 Faculty Appointment, Development, Promotions & Tenure Overview

7.13.1 FADPT Recruitment

7.13.2 FADPT Faculty Appointments

7.13.3 FADPT Faculty Classification

7.13.4 FADPT Institutional Guidelines for Faculty Review & Development

7.13.5 FADPT Promotion Criteria & Procedures

7.13.6 FADPT Tenure Criteria & Procedures

7.13.7 FADPT Clinical & Adjunct Faculty Appointment

7.15 Full-time Temporary Faculty Appointments

7.16 Grievance (faculty)

7.17 Internal Candidates and Search Requirements

7.18 Faculty Notice of Resignation

7.19 Outside Professional Activity

7.20 Political Activities (Faculty)

7.23 Reappointment for Part-Time and Clinical Faculty

7.25 Removal of Faculty

7.26 Suspension of Faculty for Violation of State or Federal Laws

8.00 Library

8.01 Circulation Policy

8.02 GALILEO Workstation Use

8.03 Document Delivery (Inter-Library Loan)

8.04 Document Delivery (Loansome Doc)

8.05 Library Use by Minors

9.00 Research

9.0100 Care & Use of Animals in Research: Overview

9.0101 Space Requirements Policy for Housing Rodents [Revised!](#)

9.0102 Food & Water Restriction Policy

9.0103 Animal Euthanasia Policy

9.0104 Shipping Animals from MCG to Another Institution

9.0105 Transfer of Animals between Protocols

9.0106 Testing of Biologicals Injected into Laboratory Animals

9.0107 Allowing Visitors in Animal Areas

9.0108 Listing & Adding Personnel to an Animal Protocol

Medical College of Georgia | Georgia's Health Sciences University

9.0109 Investigation of a Complaint Regarding Animal Care & Use

9.02 Authorship, Guidelines to

9.0400 Research Using Human Subjects or Human Derived Material

9.0401 Human Assurance Committee Review for Non-MCG Investigators

9.0402 Use of External/Institutional Review Board

9.05 Intellectual Property

9.06 Ownership & Retention of Scholarly Records

9.07 Responding to Allegations of Research Misconduct

10.00 Visual & Instructional Design

10.01 Overview

10.02 Division Administration

10.03 Policy for Proprietary Control of Photography, Videography, and Artistic Design

10.04 Policy for Use of Copyrighted Materials

10.05 Patient Confidentiality Policy

11.00 Miscellaneous

11.02 Authority of Faculty in Classroom

11.04 Classroom Management